



Niagara County Community Services Board
Minutes
Regular Meeting
Date: Monday, August 5, 2024
Time: 6:00 pm

LOCATION: Dept. of Mental Health & Substance Abuse Administrative Offices, Shaw Building, Health Department Conference Room, 1st Floor, 5467 Upper Mountain Road, NY.

ATTENDANCE:	PRESENT	EXCUSED
Burt Marshall, Board President	X-Webex	
Annette Dobrasz, EdD, 1 st Board VP	X	
Stephanie Donovan, 2 nd Board VP		X
Rosamond Siegwarth, Board Member	X	
Thomas Gerbasi, MD, Board Member	X	
Candace Butcher, Board Member		X
Ronald Barstys, PhD, Board Member		X
Suzanne Diez, Board Member		X
Richard Abbott, Board Member	X	
Betsy Farkas, Board Member		X
Donald Jablonski, Board Member		X
Rev. Francis Kadryna, Board Member	X	
Kelly Biehls, Board Member	X	
<u>Niagara County Mental Health Administration</u>		
Laura Kelemen, LCSW-R, NCDMH Director	X	
Myrla Gibbons Doxey, LMFT, NCDMH Deputy Director	X	
Lee Ann Cogar, Confidential Assistant	X	
Gillian Henry-Game, HCBS Supervisor	X	
Cindi Wilkins, Fiscal Administrator	X	
<u>Guests</u>		

1) **Burt Marshall, Board President, called the Community Services Board (CSB) Meeting to order at 6:11 PM.**

2) **Meeting Minutes**

- Minutes for the June 17, 2024 CSB meeting

Dr. Annette Dobrasz motioned to approve the minutes as presented, Richard Abbott seconded the motion; the minutes for June 17, 2024 were approved by the Board.

3) **Membership Review:**

Director Kelemen and Burt Marshall welcomed our two new members Rev. Francis Kadryna and Kelly Biehls to the Board. Introductions were made.

Director Kelemen advised we might have two possible new Board members to recommend for 2025. We are also hoping Robin Stevens will be returning.

Director Kelemen is also reviewing our sub-committee membership. We are looking for some individuals with lived experience related to Mental Health and/or Substance Use disorders, and have received some recommendations. We also need to update our roster and remove some members from the Alcohol and Substance Abuse Sub-committee, Anthony Massaro has moved out of the area, and Michelle McGovern no longer works with Cazenovia.

4) **Director's Report**

- **Correspondence was reviewed by Laura Kelemen, Director.**

- Letters, Memorandums & E-mails:
 - Correspondence listed on separate page, attached

- **Certificate of Need (CON) / Prior Approval Reviews (PAR)**

***CON** – None

***EzPar** - None

Informational –

- **Horizon Health Services** – Horizon will be submitting an EzPar application to establish a school-based satellite clinic at Newfane Central School District's High School. Horizon's has a school-based satellite clinic established at the Middle school and the agency reports there are students transition to the high school in September who are in need of continued services. Horizon is compiling their application and the Board will review the application for further comment after its submission.
- **Heritage Christian Services Pending CON** – Heritage Christian Services recently purchased a one-story home on Townline Road in North Tonawanda. The agency anticipates moving residents from another facility in North Tonawanda to this location to allow them to age in place. This may not occur until 2025. More information to follow as it becomes available.
- **Niagara Falls Memorial Medical Center** – A prior consult occurred between NCDMH LGU and NFMMC concerning their intent to pursue an application to close the Continuing Day Treatment Program. This program is one of only two left in New York State, and the agency determined the program is no longer fiscally viable with declining enrollment since 2017. The agency anticipates repurposing the CDT space to expand and enhance their outpatient services. The Board will review the application for further comment after its submission.

- **2023 HCBS Annual Report** – Presented by Gillian Henry-Game, HCBS Supervisor
- **2023 Department Annual Report** – Presented by Cindi Wilkins, Fiscal Administrator

Dr. Annette Dobrasz motioned to approve the 2023 Department Annual Report as presented, Rosamond Siegwarth seconded the motion; the 2023 Department Annual Report was approved by the Board.

- **Corporate Compliance** – Director Kelemen noted that the regulations related to Compliance Programs changed in early 2023 and the department has been working diligently to ensure our Compliance Program meets the regulations, at the department level. Additionally, we have made recommendations to the County for the overall “organizational” level. The Department is recommending to the CSB that one member be identified to “spearhead” or coordinate compliance at the Board level. This would round out our Compliance Program and allow the Department Administration to have access to a Board member who can offer support and input related to compliance items. Upon discussion, the Board recommended to have the 1st VP identified as point person for Compliance. We can pilot this and consider future revision of the By-Laws to memorialize the CSB decision.
- **Programs / System Updates, provided by Deputy Director Gibbons Doxey** –
 - **Niagara/Orleans Trauma, Illness & Grief (TIG) Consortium** – As of August 6, 2024, the 3rd of 3 training cohorts will be complete. A little over 100 participants are trained in the TIG and Critical Incident Stress Debriefing model; positive feedback has been received.
 - **Niagara County Suicide Prevention Coalition (NCSPC)** planned activities for September Suicide Prevention month include the following:
 - Soul Shop™ for Leaders: Suicide Prevention Training for Faith Community Leaders which will take place on September 18th at the Colonial Heights Free Methodist Church in Niagara Falls. Up to 50 participants can participate.
 - September 2nd Illuminate Niagara Falls in “Teal and Purple”. The illumination will occur at approximately 10:15pm for 15 minutes. There will be a live cam available for viewing. The Niagara Falls Illumination Board approved this request.
 - NCSPC Flag Raising events are scheduled at the Niagara Falls and North Tonawanda High Schools; a third location is being sought.
 - The Coffee Sleeve Project – You Matter. The sleeves will be distributed to participating local coffee shops that have imprinted on them the local Crisis Services and 988 phone numbers along with a QR code to the NCDMH Crisis Services website, and will include the NCSPC logo.

5) **President’s Report** – Nothing to report.

6) **Meeting Adjournment**

Richard Abbott motioned to adjourn the meeting; Dr. Annette Dobrasz seconded the motion. The meeting adjourned at 7:35 pm.

Next CSB Meeting Date: September 16, 2024

Webex meeting recording: CSB Meeting-20240805 2340-1

Password: fHAnT5r5

Recording link:

<https://niagaracounty.webex.com/niagaracounty/ldr.php?RCID=548f7418f353acc6056ad75522cd8c52>